

REPORT REFERENCE NO.	APRC/20/16
MEETING	AUDIT & PERFORMANCE REVIEW COMMITTEE
DATE OF MEETING	19 NOVEMBER 2020
SUBJECT OF REPORT	REVIEW OF CORPORATE PERFORMANCE MEASURES
LEAD OFFICER	DIRECTOR OF FINANCE & RESOURCING (TREASURER)
RECOMMENDATIONS	<i>That the report be noted.</i>
EXECUTIVE SUMMARY	This report sets out the Terms of Reference for the Working Group on the Review of Corporate Performance Measures for information.
RESOURCE IMPLICATIONS	None
EQUALITY RISKS AND BENEFITS ANALYSIS	None
APPENDICES	None.
BACKGROUND PAPERS	Devon & Somerset Fire & Rescue Authority report DSFRA/20/1 - Safer Together Programme (Service Delivery Operating Model) - Outcomes of the Consultation on Reallocation of Resources Report DSFRA/20/15 – Environmental Strategy

1. **INTRODUCTION**

- 1.1 The Devon & Somerset Fire & Rescue Authority at its Extraordinary meeting on 10 January 2020 considered proposals to modernise the way the Service worked and delivered its services. In agreeing the proposal put forward under the Service Delivery Operating Model, the Authority also agreed that existing emergency response standards should be maintained but an explicit performance target for meeting the first appliance attendance times for both incident types (house fires and road traffic collisions) on 75% of all occasions be set.
- 1.2 A Member Working Group was established on 4 March 2020 (Minute APRC/20/6 refers) to consist of five member of the Audit and Performance Review (APR) Committee, namely Councillors Saywell, Way and Wheeler and Councillor Buchan was also to be invited to join, with the remaining vacancy to be filled by the Clerk via an email to absent Committee members.
- 1.3 Since this meeting, the onset of the Covid-19 pandemic resulted in the Working Group being put on hold temporarily. The position on membership changed subsequently as Councillor Way ceased to be a member of the Authority and Councillor Wheeler is no longer a member of the Committee. In view of these changes, a reduced membership of 3 has been agreed by the Clerk as Councillors Buchan, Clayton and Saywell.
- 1.4 The Authority subsequently considered an Environmental Strategy at its meeting on 23 October 2020. The following recommendations were approved (Minute DSFRA/53 refers):
- (a). that the Authority declares a Climate Emergency;
 - (b). that the Service Environmental Strategy as appended to this report aimed at addressing, by adaptation and mitigation, climate change be endorsed;
 - (c). that the Audit & Performance Review Committee, in consultation with the Authority's Climate Change and Sustainability Member Champions, be asked to develop appropriate targets and/or Key Performance Indicators (KPIs) to facilitate monitoring by that Committee of progress in implementing the Service Environmental Strategy.
- 1.5 It is therefore proposed to merge these two issues into the one Working Group as both will be reviewing performance measures and looking at the development of new Key Performance Indicators (KPIs). Councillors Buchan and Clayton are the Authority's Climate Change and Sustainability Member Champions and are therefore well placed to contribute to the work this Group will undertake together with Councillor Saywell. The Working Group will be led by the Director of Finance & Resourcing (Amy Webb) in conjunction with the Director of Service Improvement (Gavin Ellis)

2. **TERMS OF REFERENCE**

2.1. The Terms of Reference for the Working Group are:

(a) To review existing performance measures and developing any additional measures necessary to enable performance monitoring against the expected improvements derived from better resource distribution according to risk, including (but not limited to):

- on-call fire engine availability;
- emergency response standards against the target set; and;
- levels of prevention and protection activity.

(b) to develop appropriate targets and/or Key Performance Indicators (KPIs) to facilitate monitoring by the Committee of progress in implementing the Service's Environmental Strategy.

2.2 The Working Group will consist of 3 members (paragraph 1.3 above refers) and will meet on an ad hoc basis with a view to reporting progress to the Audit & Performance Review Committee on a quarterly basis until such time as new performance measures are adopted by the Committee and can be monitored.

AMY WEBB

Director of Finance & Resourcing (Treasurer)